



## 2012 SPECIAL ELECTION IN SENATE DISTRICT 20 FILING SCHEDULE For Political Action Committees, State Party and Local Party Committees

### SPECIAL ELECTION: FEBRUARY 14, 2012

TYPE OF REPORT	FILING DEADLINE (BY 11:59 P.M.)	REPORT PERIOD
11-Day Pre-Election	February 3, 2012	Start of Campaign* – January 31, 2012
42-Day Post-Election	March 27, 2012	February 1, 2012—March 20, 2012

\*Report only those contributions and expenditures that pertain to the Special Election for SD 20.

### 24-HOUR REPORTS

24-HOUR REPORT PERIOD	WHAT TO REPORT**	WHEN TO FILE
February 1, 2012—February 13, 2012	<p>Any single expenditure of \$500 or more for PAC's and State Party Committees or \$1,000 for local Party Committees.</p> <p>Orders placed with or obligations made to vendors for goods or services are considered expenditures at the time the obligations are made.</p>	Within 24 hours, including weekends and holidays, of making the expenditure, incurring the obligation, or placing the order.

\*\*Independent expenditures to support or oppose a candidate must be reported on a separate form, not in a 24-Hour Report.

### HOW TO FILE REPORTS

*Using Paper Forms.* All reports will be posted to the Commission's website at [www.maine.gov/ethics](http://www.maine.gov/ethics) under notices: Special Election Senate District 20. All PACs and party committees must submit the campaign finance report by fax or in person by the filing deadline. If by fax, the original campaign finance report must be mailed or hand-delivered to the Commission within 5 days. A report mailed to the Commission by certified or registered mail and postmarked at least 2 days before the filing deadline will not be considered late, even if it is received after the deadline. All information reported for the special election must also be reported on the committee's next regularly scheduled campaign finance report.

Commission staff will be available until 5:00 p.m. on filing deadlines to offer assistance to committees and to receive campaign finance reports that are delivered in person.